

SECRET

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Legislative  
Council File

MEMORANDUM FOR THE RECORD

12 December 1957

SUBJECT: Steering Committee Meeting

1. The Steering Committee met at 11:00 a.m., 6 December 1957. The following were present:

Col. L. K. White, Deputy Director (Support), Chairman  
Mr. H. Sheldon, Acting Deputy Director (Intelligence)

[REDACTED]  
Mr. R. Helms, Chief of Operations, DD/P

Mr. L. Kirkpatrick, Inspector General

✓ Mr. L. Houston, General Counsel

Col. S. Edwards, Director of Security

[REDACTED]  
[REDACTED]  
Mr. H. Gates Lloyd, Assistant Deputy Director (Support)

2. The principal item for consideration by the Committee was the matter of telephone service for the new building. The Chairman briefly reviewed the situation and asked Col. Edwards to comment on the security aspects of the internal (or so-called secure) system. Col. Edwards did so and mentioned the desirability of detaching and locking telephone instruments in safes overnight or disconnection of the entire internal system during non-working hours. Neither of these items were stated in the security requirements attached to the Staff Study dated 27 November 1957, on this subject. [REDACTED] commented on his preference for exposed wiring wherever possible for the secure system. In a general discussion the following comments and/or suggestions were made:

a. That consideration be given to improving security of the normal system in order that a portion of the system might serve our needs in the headquarters building without a separate internal system.

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b. That a telephone system secure through SECRET is needed primarily for the use of numerous of our employees (particularly in DD/P) at or below the GS-12 grade level rather than for high level discussions.

c. Any secure system (whether it is part of the normal system or an entirely separate system) will be available to all components housed in the new headquarters building only.

d. That we should look into the situation at the time the Pentagon was built whereby they were given service by the District of Columbia Telephone Company at D.C. rates.

It was decided that the Office of Security and the Building Planning Staff should investigate the possibility of improving the security of the normal system to the point where our needs can be met and report back to the Steering Committee at a later date. The BPS will report on the Pentagon telephone service.

25X1 3. [ ] then reported on the status of the building program. A recent photograph indicating the work done by the Clearing and Grubbing Contractor was displayed. [ ] stated that bids have been invited for the grading of the site and will be opened 18 December 1957. 25X1

25X1 4. [ ] advised the group of a request by the architect- 25X1

[ ] g

Committee was not asked to act on this proposal since [ ] 25X1  
prefers to give the matter further study after the detailed building model is received sometime next week.

5. It was suggested that the Steering Committee visit the site in the near future and it was agreed that this should be done at an appropriate time.

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[Redacted]  
**Secretary, Steering Committee**

**Distribution:**

2 - DD/S

1 - Ea. attending

2 - BPS

1 - [Redacted]

Security Assistant, BPS

OL/BPS/[Redacted]:mec

(12 December 1957)

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